

Admission Committee

Composition:

- The Principal
- Management- 3 Members from College Governing Council
- All the Heads of the Departments
- Five Members from the office nominated by the Principal

Term:

Permanent

Meeting:

Once a year

Functions:

- Updating the Prospectus.
- Notifying the seats available in various disciplines and Fee Structure
- Student Admission
- Fixing Cut- off percentage for each course
- Processing the Applications received and preparing the list on the basis of merit, reservations etc.
- Preparing the list of students admitted, after receiving the approval from the Head of the Institution and the Management.
- Giving proper suggestions in case of change of subject
- Planning for Student Induction

Category	No.	Member
Principal	1	Dr.V.Sujatha
All HoD's	16	Dr.S.Ramalakshmi, Dept. of Tamil Dr.N.Savithri, Dept. of Commerce Dr.G.Metilda Bhuvaneswari, Dept. of Social Work Dr.P.Urmila, Dept. of English Dr.S.Jayashree Agarwal, Dept. of English Dr.J.Tamil Selvi, Dept. of Business Administration Dr.S.Premalatha, Dept. of Mathematics Dr.G.Maheswari, Dept. of Physics Dr.P.Pungayee @ Amirtham, Dept. of Chemistry Dr.V.Sinthu Janita Prakash, Dept .of Computer Science Dr.R.Merlin Packiam, Dept. of Computer Applications Dr.M.Parveen, Dept. of Information Technology Dr.B.Tamilmaraiselvi, Dept. of Microbiology Dr.R.Rameshwari, Dept. of Biotechnology Ms.B.Thanuja, Dept. of FSM & D Dr.S.Baby Shakila, Deputy Director of Physical Education
Office	5	Ms. P.Malathy Ms. P.Latha Ms. K.Latha Ms. K.Chithra Ms. Gandhimathi