

IQAC

2019 - 2020

MINUTES OF THE MEETING

IQAC Register

Minutes of the IQAC Meet.

Date :- 16.07.2019

Day :- Tuesday.

Time :- 11 am to 12 pm.

Venue :- Principal's Cabin.

Future Plan of Action:

- * Online Courses through Swayam for 2 year to be introduced with Credit.
- * FOPs for Research Fellowship.
- * National / International level Seminars / Conference Workshop to be Organised.
- * Students Internship in International University.
- * Alumna Chapters in Chennai and Bangalore
- * Placement Training for final year UG & PG Students
- * Automation Software for Controller's Section
- * More number of Start ups.

Mammy
16/7/2019

V. C. J. *[Signature]*
16.7.2019

Minutes of the JOAC Meet.

Date:- 25.07.2019

Day:- Thursday.

Time:- 11.30 am to 12.00 noon.

Venue:- Principal's Cabin.

Agenda:-

Autonomous Stream.

- * Internal Marks
- * Question Paper pattern.
- * Examination Schedule.
- * Qualified Examiners
- * Website updation.
- * MOOCs, Swayam, NPTEL, Sri Ramakrishna School of Commerce - Delhi.

Discussion:-

** Academic matters Pertaining to Autonomous Stream were discussed.

** The Internal Components for theory and Practicals were finalised in accordance with the decisions of the Academic Council.

** The Question Paper pattern for UG & PG finalised.

** The Examination Schedule for Autonomous Stream would be between Nov-1st to 7th.

** Qualified examiners only to be appointed for Question paper setting, practical Examination & Valuation.

** Website to be update with relevant matters immediately.

** Students to be motivated to register in MOOCs online Course.

Manned
25/7/2019

V. L. J. the
25.7.2019

Minutes of the SOAC Meet.

Date :- 14/08/2019

Day :- Wednesday

Time :- 2.30pm to 3.00pm

Venue :- Principals' Cabin

Agenda :-

- * AAAR, SSR
- * Question Bank
- * Publication
- * Workshop on Mapping
- * Midsemester

Discussion :-

- ** AAAR details to be submitted by 20/8/19.
- ** SSR data for two years to be submitted on or before 31.08.19.
- ** Question bank for Autonomous stream to be submitted for Part A, B & C in prescribed format for UG & PG on or before 31.08.19
- ** Minimum 2 publications compulsory for staff in UGC CARE list, Web of Science, Scopus, indexed journals.
- ** Workshop on Mapping by Dr. Mulkrmani from Sri Ramakrishna College, Coimbatore to be organised - Midsem
- ** The midsemester examinations will be conducted as per schedule - Department of Comp Science & English - in charge for Seating & invigilation arrangement.

Handed
14/8/2019

v. L. J. The
14.8.2019

Minutes of the IAAC Meet.

Date :- 16.09.2019.

Day :- Friday.

Time :- 11.00am to 12 noon.

Venue :- Principals' Cabin.

Agenda :-

- * Model Exam Time Table.
- * IPR Workshop
- * Alumna Chapters.

Discussion :-

- ** Model Exam Time Table and Question Paper due - 23.09.2019
- ** Model Exam Common Papers Schedule.

10/10/2019 - Language - I & II years.

11/10/2019 - Part II English - I & II years.
SBE - III years.

12/10/2019 - Value Education - I years.

- NME - II years.

- Soft Skills - III years.

** In association with Tamil Nadu State Council for Science and Technology, IAAC & Department of Bio Technology & FSH & D are organising a workshop on "Intellectual Property Rights - On Sept 26th & 27th 2019

** Alumna Chapters to be started in Chennai & Bangalore.

Mamrao
16/9/2019

V. L. The
16.9.2019

Minutes of the Janc Meet.

Date :- 10.01.2020

Time :- 10:30am

Day :- Friday.

Venue :- Principal's Cabin.

Agenda :-

- * * ISO
- * * FDP on OBE
- * * UGC Life Skills Courses - Jeevan Kaushal
- * * PG - Bio Technology - DBT Project -
Post Graduate Teaching Program.
- * * Online Students Feedback.
- * * Infrastructure inclusion
- * * Device based learning.
- * * Publication and Fellowships.
- * * Competitive Exam based Papers.
- * * E-Cell.
- * * Alumna Chapters
- * * Upgrading the Library automation Software
"Nirmal - LAMP Version".
- * * Certificate Course
- * * NAAC Workshop
- * * E-Content.

Discussion :-

* Institution has Planned to apply for ISO Certificate - A briefing session is arranged for Teaching and Non-Teaching Members on 20th & 21st of January 2020. Two Core Team is formed for ISO Certification Under the leadership of Principal - Administrative and Academic Team.

* FDP on OBE will be Conducted on 2nd Week of February.

* DBT - Sponsored Project to Start PG Program

Manoj
10/1/2020

V. Vijitha

10.1.2020

on Bio-Technology - A proposal to be submitted.

- * Articles must be published in the Journals listed by UGC - CARE, Web of Science & Scopus.
- * Management encourages the members of the Staff and Students to go on fellowship program - will be granted leave with financial assistance.
- * Online students feedback to be update.
- * New Admin Block with Admin office, Principal's Cabin and 3 AC Seminar Hall.
- * Faculties are motivated to utilize the E-device for facilitating the students.
- * Competitive Examination based Papers are introduced in Autonomous Stream for all the PG Programmes in 3rd Semester.
- * Alumna Chapter has been started in Chennai and to be started in Bangalore and Pondicherry.
- * Upgrading library with the automation system - Software "Nirmal - LAMP Version".
- * Rare books collection to be strengthened.
- * Coaching classes for Competitive Examination would be jointly offered as a certificate courses by the department of English & Maths - More Certificate courses to be planned for 30 instructional hours and could be repeatedly offered.
- * NAAC Workshop - On Revised Manual to be organized with the Member from NAAC in the Month of February.
- * E-Content Workshop to be organized for the New batch and New Modules to be developed by the Members of the previous batch in the Month of April.
- ** MOU for Students - Internships were signed.

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10/11/2020